

## Lifetime Achievement in the Field of Eating Disorders Award – Guidelines

### Terms Used in this Document

- ANZAED: Australia and New Zealand Academy for Eating Disorders

### Purpose of the Award

The Lifetime Achievement in the Field of Eating Disorders Award (hereon, Lifetime Achievement Award) will be made to recognise a member of ANZAED who is in the latter part of their career and who has made an exceptional contribution to the field of eating disorders over an extended period of time, i.e., someone who has had a substantial career in the field. The Lifetime Achievement Award may not necessarily be given every year, dependent on receipt of nominations deemed to fit the Purpose of the Award.

### Award

The Awardee will be presented with a trophy/plaque at the upcoming Annual ANZAED Conference.

### Eligibility Criteria

1. Nominees must be members of ANZAED; and
2. Be in the latter part of their career (e.g., in a position of high seniority; moving towards retirement; or having retired); and
3. Have contributed to the field of eating disorders over an extended period of time (i.e., 15 - 20 years); and
4. Are not a current member of the ANZAED Executive Committee.

### Selection Criteria

The review panel is asked to consider the degree to which the Nominee has, over the course of their career, made a significant, impactful and substantial contribution/s at a local, national or international level in the field of eating disorders. Detailed scoring criteria specifying types and levels of contribution are outlined in the Scoring Rubric, below. Where there are nominees of similar strength, preference will be given to the nominee who is closest to retirement. Contributions may be in one or more of several areas, including, but not limited to:

- Specific scientific/clinical/other contributions to the field of eating disorders,
- Training; service development; professional service,
- Supervision/mentoring of junior clinicians/researchers,
- Community engagement and/or advocacy.

### Application Materials and Procedure

1. Nominations must include:
  - a. The name of the Nominee; and
  - b. A 500-word (max) Case for the Nomination (referring to the Selection Criteria above and Scoring Rubric, below); and
  - c. A 600-word (max) biographical outline (i.e., career summary) of the Nominee, dot points are acceptable; and
  - d. The name and contact details of one (1) person who has agreed to be a referee for the Nominee and who is not the Nominator.
2. Being a special award, self-nominations are not accepted, and the Nominee should **not** be informed of the nomination.
3. Nominations are to be submitted via email by the Nominator (who must also be a current ANZAED member) to ANZAED (addressed to: [anzaed@anzaed.org.au](mailto:anzaed@anzaed.org.au), subject line: "Lifetime

Achievement Nomination – <Name of Nominee>”) by the time and date specified by ANZAED in their website or via member email.

## **Selection Procedures**

### *Panel selection and review*

Eligibility, including ANZAED membership status, will be verified by ANZAED prior to the full review of nominations. All eligible nominations will be reviewed by a panel of no fewer than 3 reviewers.

- The panel will be selected by the ANZAED Secretary, liaising with the Development Director, and if necessary, with the Policies and Procedures committee members
- Panel members will be ANZAED members who occupy senior positions in the field of eating disorders (e.g., research, clinical, advocacy)
- Panel members will not be selected if they have identified conflicts of interest with the Nominee
- The panel Chair will be the ANZAED President, unless conflicts of interest with the Nominee(s) exist. In the latter situation, the Chair will be an Office Bearer of the ANZAED Executive Committee who does not have a conflict of interest with Nominee(s).

## **Scoring Procedure**

- Each reviewer will score every application independently and will base their scores on the application materials only (case for nomination and biographical outline).
- Panel members will independently review and score the applications according to the Scoring Criteria; scores will be made using the Scoring Rubric provided. Each panel member will provide their scores to the panel Chair.
- Scores will be out of 100 in total. Scores will be made out of 20 for each of the five (5) criteria outlined in the rubric, but criterion 1 will have higher weighting, and criterion 5 lower weighting than criteria 2, 3, and 4. Weightings will be adjusted by the Chair or their nominated official.
- If the Chair deems it necessary, due to closeness of scores or great variation in scores, the panel will meet (in person or electronically) to discuss their individual scores to determine a consensus position to rank order applicants from highest to lowest scoring. Referees of the nominees will be contacted for further information if necessary, to adjudicate the award.
- The Chair, or their nominated official, will then rank the applications from lowest to highest scoring, and the two applicants with the highest ranking will be identified.

## **Ratification by ANZAED Executive Committee**

Names and applications of the two top-ranked nominations will be forwarded to the ANZAED Executive Committee in rank order. The top-ranked nominee will be the recommended recipient of the award. The Executive Committee will make a decision to approve or disapprove the panel recommendations and endorse the successful Nominee – preferably by Consensus (agreement amongst all panel members), but by majority vote if necessary.

## **Notification and Acceptance of the Award**

- The successful Nominee will be announced through ANZAED communications, i.e., through email or in conference materials, and if in attendance, will be presented with their award at the upcoming ANZAED Annual Conference (preferably by the Nominator) and offered the opportunity to speak upon receipt of their award.

## Scoring Rubric Definitions

**Significance and Impact** include concepts such as 1) the importance of the problem or issue addressed in the nominee's contribution; 2) advances in knowledge or practice in the field of eating disorders research, clinical, education service development, or community/advocacy areas, 3) improvement in outcomes for people affected by eating disorders (including carers and families) and or 4) influence on professionals in the field (in research, education, clinical or community/advocacy areas) attributable to the nominee's contribution

**Innovation** relates to the new and unique nature of the nominee's contribution

**Leadership** relates to undertaking and excelling in leadership positions (academic/clinical/development; training or mentorship of junior colleagues; service development; excellence in public leadership/advocacy roles)

**Duration/continuity** relates to the extent of commitment to eating disorders which includes the period of time over which the nominee has made a strong contribution to the field of eating disorders.

**Recognition** relates to recognition of their work elsewhere in the eating disorders field and the field of specialisation in which the Nominee is engaged, including receipt of other awards or formal acknowledgement of their contribution

|  | Poor (< 6)  | Average (6 - 10)   | Good (11 - 15)  | Excellent (16 - 20)   |
|--|---|--|---|---|
| <b>1. Significance and impact</b><br>30% weighting<br><input type="checkbox"/>             | The significance of person's work and impact on the field of eating disorders has been negligible   | The significance and impact of person's work in eating disorders has been small to moderate  | The person's work has made a highly significant contribution to advances in eating disorders in an area of importance and their contribution has made an important impact on a specialized area within the field of eating disorders. | The person has made an exceptionally significant contribution to advances in eating disorders representing a very important impact on the field of eating disorders; significance and impact may have been apparent in more than one area of importance within eating disorders |
| <b>2. Innovation</b><br>20% weighting<br><input type="checkbox"/>                          | The person's contribution has demonstrated negligible innovation in the field of eating disorders.  | The person's contribution has demonstrated a small to moderate level of innovation in the field of eating disorders.   | The person's contribution has demonstrated a high level of innovation in the field of eating disorders.   | The person's contribution has demonstrated an exceptional level of innovation in the field of eating disorders; innovation may have been apparent in more than one area within eating disorders   |
| <b>3. Leadership</b><br>20% weighting<br><input type="checkbox"/>                          | The person's contribution has demonstrated negligible leadership in the field of eating disorders   | The person's contribution has demonstrated small to moderate leadership in the field of eating disorders   | The person's contribution has demonstrated a high level of leadership in the field of eating disorders.   | The person's contribution has demonstrated an exceptional level of leadership in the field of eating disorders; leadership may have been apparent in more than one area within eating disorders.  |
| <b>4. Duration/continuity of contribution</b><br>20% weighting<br><input type="checkbox"/> | The person's contribution has been apparent over extended period of time (i.e., 15 - 20 years), but the quality and strength of the contribution has been highly inconsistent across that time period, i.e., strong contributions have been made but only in a small portion of the time. | The person's contribution has been apparent over extended period of time (i.e., 15 - 20 years), and the quality and strength of the contribution has been somewhat inconsistent across that time period, i.e., strong contributions have been made but only in a moderate portion of the time. | The person has made a high-level contribution to the field of eating disorders over an extended period of time (i.e., 15-20 years) and their contribution has been of good quality for a moderate to long duration.                   | The person has made an exceptional contribution to the field of eating disorders over an extended period of time (i.e., 15-20 years) and their contribution has been of high quality for a long duration.   |
| <b>5. Recognition</b><br>10% weighting<br><input type="checkbox"/>                         | The person's work in eating disorders has not received formal recognition or awards.  | The person's work in eating disorders has received some formal recognition or awards.  | The person has received recognition or awards for their work on more than one occasion, from reputable organisations. Recognition may have been received during a limited period of time, rather than over a range of years.          | The person has received recognition or awards for their work on multiple occasions, from organisations of high standing in this, and or related fields. Recognition has been received over a number of years, demonstrating continuity of excellence.                           |